

St George's Advisory Group Terms of Reference – July 2018

St George's Advisory Group will be the voice of the community during the planning and development stage of the Project.

Purpose

To bring together MOD, Rutland County Council, the Developer and interested parties from the wider community of Rutland to identify issues and concerns during the Planning and Development process and to identify the appropriate and cost effective solutions. The St George's Advisory Group will be the voice of the community during the planning and development stage of the project.

Principles

C – Collective Action / Collaboration / Cooperation

- Work openly together as a collective for the greater good of the Rutland Community.

P – Positive / Proactive / Problem-solving

- Identify and implement cost effective solutions
- Identify and capitalise on opportunities that may arise.

R – Respect / Roles / Responsibilities

- Respect and utilise the roles, influence and skills of each member of **St George's Advisory Group**.
- Be prepared to take advice and counsel from all relevant experts and utilise their skills in the development process.

St George's Advisory Group

Objectives

- Enable the Community to keep informed and make suggestions for inclusion in the development process
- Identify community needs, gaps & concerns and identify a pragmatic response in the best interests of Rutland.
- Identify, promote and celebrate good news and foster a real sense of Rutland community spirit.

Roles & Responsibilities of St George's Advisory Group and all its members

- Deliver the objectives outlined above.
- Be a channel for residents to raise concerns and questions about the re development process.
- Identify the relevant **St George's Advisory Group** member to respond to concerns raised.
- Support the normal/ statutory routes for raising concerns and influencing decisions.
- Ensure that queries raised by the community are addressed in a timely fashion.
- Receive and communicate regular Project updates to the Community.
- Provide progress Reports to the Project Board
- To meet four-weekly or as required to allow the Advisory Group to input into key stages

Working Sub-groups

- Established for and when needed to deliver (and help source funding for) identified and agreed additional works.

St George's Advisory Group Membership

Representation from:

- Rutland County Council Oliver Hemsley (Chair)
 - Helen Briggs
 - Ward Members for Normanton & Ketton

- MOD
- Regen Co

Parish representation from:

- Edith Weston Parish Representative (2)
- North Luffenham Parish Representative (2)
- Normanton Parish Representative
- Manton Parish Representative
- Ketton Parish Representative
- Oakham Town Council
- South Luffenham Parish Representative
- Empingham Parish Representative
- Uppingham Town Council
- Barleythorpe Parish Representative
- Morcott Parish Council

The Chair may invite additional members to the group when appropriate.

St George's Advisory Group Terms of Reference to be reviewed on a regular basis at least every 6 months.

ENDS